## Safe Environment Training

**Required:**

<table>
<thead>
<tr>
<th>Roles</th>
<th>Training</th>
<th>Background Check</th>
<th>ARMATUS Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grand Knight</td>
<td>✓</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Faithful Navigator</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Director</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Family Director</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Community Director</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Chief Counsellor</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Adult Counsellor</td>
<td>✓</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Form 365

Assignments
If you have already submitted Form 365 follow up with your Program Community and Family Directors TODAY, as in Right after this meeting.
As the Service Program Personnel Report (#365) is being completed, ensure that all member email addresses are accurate.

Praesidium will use this email to send email notifications to the directors and chairs required to complete safe environment training and to provide authorization for a background check.
Directors and chairs should look for email notifications from Praesidium in their inbox or spam folder for their assigned username and password to complete the required training and the link necessary to provide their background check authorization.
Directors and chairs have 30 Days to complete the training and authorize the background check. No Grace Period No Mercy. On Day 31 non compliant personnel are removed from their position.
https://armatus2.praesidiuminc.com/armatusUser/login
User name is member # and last name

4045931Mc Caustland
Your Armatus Courses

Meet Sam
Status: Completed
Date: 2017-09-13

Abuse Prevention Refresher
Status: Completed
Date: 2017-09-13
Duty To Report
Mandated Reporter
Status: Completed
Date: 2017-09-13

Knights of Columbus
Safe Environment Policies
Status: Completed
Date: 2017-09-13

Armatus
Administration
Virtus is in **Addition** to not instead of

Virtus is for children and Vulnerable adults—elderly, and physically or mentally challenged

In Many parishes ALL ACTIVE KNIGHTs are required to take Virtus
WHO MUST ATTEND A VIRTUS PROTECTING GOD’S CHILDREN TRAINING SESSION?

All clergy, all employees regardless of duties, and volunteers working with children and/or vulnerable individuals must attend a VIRTUS Protecting God’s Children training before they begin paid or volunteer work for the Archdiocese of Atlanta or within 60 days of their scheduled start date*. Continuing Education training consists of monthly bulletins sent via email to each user after attending a VIRTUS Protecting God’s Children.

*The 60 day grace period is ONLY applicable for employees and/or volunteers who DO NOT work with children and/or vulnerable adults. Individuals will be notified by their Safe Environment Coordinator when it is time to renew their background screening and/or take the refresher course: both are required to be renewed every five years.
Requirements for Safe Environment Compliance

Listed below are the minimum requirements that must be met by any adult (age 18 or over) who works/volunteers in a Diocese of Savannah Church, School or Social Service Agency AND comes into contact with any youth (under age 18) during the course of their ministry.

- Attendance at the VIRTUS “Protecting God’s Children for Adults (PGCA)” Training
- Registration of the above training on the website www.virtusonline.org. Registration is preferred prior to the class but can be completed after the class.
- A National Criminal Background check, a check of the Sex Offender’s Registry, and (preferred) a verification of the Social Security Number at least once every five years
- Read the Diocesan “Code of Conduct” and agree to its terms by signing the back page and turning it into your church or school
- Completing the “Safe Environment Refresher Training” on the VIRTUS website if it has been five years or more since attending the PGCA class.
Thank you and Vivat Jesus!

T.J. Mcc Caustland | Advocate
Georgia State Council
5158 Ashley Drive
Covington, Georgia 30014
H: (678) 342-7157
O: (678) 342-4279
M: (770) 891-2531
F: (888) 240-4312